NAAC 2022-2023

Self-Study Report (SSR)

CRITERION7 **Institutional Values and Best Practices** 

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity

## SPECIFIC FACILITIES PROVIDED FOR WOMEN

# a) SAFETY AND SECURITY

The college affords massive safety and security arrangements to all the members inside the campus.

• To ensure the safety, entire campus is made under surveillance through a CCTV monitoring system.



Availability of CCTV at EEE Block



Availability of CCTV at Main Block



Availability of CCTV at IT Block

# **Sample CCTV Footage**



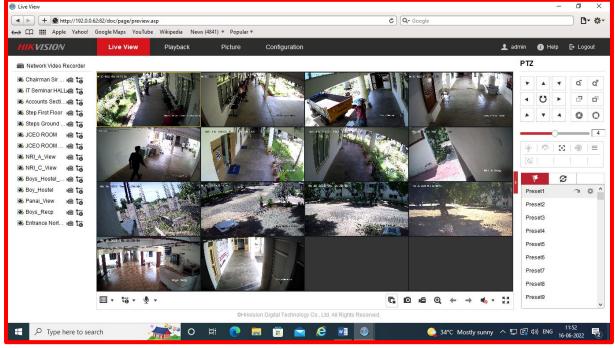
CCTV Footage – IT Seminar Hall



CCTV Footage – First Gate



CCTV Footage – Second Gate



**CCTV Monitoring System** 

- Everyone is permitted inside the campus after the verification of identity cards.
- Visitors are allowed only after **submitting their proof of identity**.
- All the vehicles will be allowed after the **checking process in the security gate**.
- All the students are allowed to travel only by the buses for the safety of the students and **two-wheeler vehicles are not encouraged.**
- For any medical emergency, 24 x 7 ambulance and health caretaker will be available.
- The hostel wardens and floor in charge will be available all the time for security purposes.
- The hostel students are taken outing along with hostel in charges in the weekends
- **Special college bus** was arranged for the hostel students to board home during long holidays and weekends.
- Various committees like Students' welfare Committee, Anti-Ragging Committee,
   Anti-Ragging Squad and Internal complaints cell are functioning to address the issues of the students.
- The **24- hour helpline desk** is made available for girls, ladies teaching and non-teaching staff and can be utilized for reporting any untoward incidents which cause physical / mental anguish. 24 hours helpline **8220007050**
- Awareness about Girls safety and Women Empowerment Schemes is disseminated to the girls through a Short film which has been published in YouTube.

Reference: <a href="https://www.youtube.com/watch?v=Kl\_h2Hokim0">https://www.youtube.com/watch?v=Kl\_h2Hokim0</a>

### **Students' Welfare Committee**





Date: 2 5 .04.2022

Self-Study Report (SSR)

#### SETHU INSTITUTE OF TECHNOLOGY

(An autonomous institution)

(Approved by AICTE, New Delhi and affiliated to Anna University Chennal)

Proc.No.102/SIT /Administration/2021-22

The following are the **Student Welfare Committee (II, III & Final year)** members for the academic year **2021-22**.

Dr.A.Senthil Kumar, Principal - Convenor Dr.G.D.Sivakumar, Vice Principal & Dean - Member Dr.M.Parvathy, Prof.& Head/CSE - Member Dr.A.Merline, Prof.& Dean (P&D) - Coordinator

#### Student Members:

SI No.	Name of the Student	Roll No.	Year & Dept
1.	Selvan.A.A.Mohamed Umar Farook	L20ME053	III Year - Mech
2.	Selvan .A.Sam Joshwa	20ME102	Il Year - Mech
3.	Selvan.S.Aasishraj	19CS167	III Year - CSE
4.	Selvan.P.A.Abdul Malik	20CS008	II Year - CSE
5.	Selvi.Gayathri	19EC191	III Year - ECE
6.	Selvan.C.Logesh	20EC013	II Year - ECE
7.	Selvan.R.Dhayanithi	19EE062	III Year - EEE
8.	Selvan.S.Abrar	20EE050	II year - EEE
9.	Selvan.A.Jaaffer Zarief	19IT035	III Year - IT
10.	Selvi. M.Geetha	18IT047	IV Year - IT
11.	Selvan.E.Nagaraj	L20CE027	III Year - CIVIL
12.	Selvan.K.Manivelayutham	L21CE010	II Year - CIVIL
14.	Selvan H.Rasithkhan	19CH025	III Year -CHEMICAL
15.	Selvan.S.Dilipkumar	20CH002	II Year - CHEMICAL
16.	Selvi.C.Sandhiyadevi	18AE046	IV Year - AGRI
17.	Selvan.R.Ramki	19AE057	III Year - AGRI
18.	Selvan.Kameshwar	19BM003	III Year BME
19.	Selvan.Easwar	20BM064	II Year BME
20.	Selvan.M.G.Kanish Prasanna	20BT041	II Year BIOTECH
21.	Selvi.S.Nandhini	20BT032	II Year BIOTECH
22.	Selvi.C.Maga Vigna	20CB023	II Year CSBS
23.	Selvan.I.Joshua Delightson	20CB034	II Year CSBS

Copy to : Chairman / CEO/JCEO

Convenor, Coordinator & Members.

PRINCIPAL

### **Anti-Ragging Committee**

### SETHU INSTITUTE OF TECHNOLOGY, PULLOOR, KARIAPATTI

#### **CIRCULAR**

No.	23/SIT/ Anti Ragging Committee/ 2020-21		
Date	22.10.2020 Time: 4.10 P.M		
Originator Principal Circulated to : All Departments		Circulated to : All Departments	

Sub: Anti Ragging Committee - Reg.

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The following will be the members of **Anti-Ragging Committee** and the committee should ensure the prevention of ragging and meet once in fortnight initially and subsequently whenever the need arises.

1.	Dr.A.Senthil Kumar	Principal - Convener	
2.	Dr.G.D.Sivakumar	Vice Principal & HoD,Mech - Co-convener	
3.	Dr.C.Callins Christiyana	HoD, CSE - Member	
4	Dr.A.Srinivasan	HoD, EEE - Member	
5	Dr.S.Gomathi	Professional Counsellor - Member	
6	Dr.T.Guru Baskar	A.O - Member	
7	Mr.L.A.Victor	Surabhi Trust – Member (NGO)	
8	Ms.B.Uma Maheswari	Lecturer/SVN College - Member (Parent)	
9	Mr.M.Thangapandian	Head Constable/Aviyur Police Station – Member (Police)	
10	Mr.Jeyakumar	Dinamalar – Newspaper – Member	
11	Selvi.K. Anu Dharani	I Year Bio-Medical - Member (student)	
12	Selvan.M.Thirumalai Pandi	l Year Agri Member (student)	
13	Selvan.M.Farmaan Sathak	I Year Civil - Member (student)	

**PRINCIPAL** 

Copy to: Chairman All HODs

Convener, Committee Members

# **Anti-Ragging Squad**

### SETHU INSTITUTE OF TECHNOLOGY, PULLOOR, KARIAPATTI

#### CIRCULAR

No.	24/SIT/ Anti Ragging Squad/ 2020-21		
Date	22.10.2020 Time:4.10 P.M		
Originator Principal Ci		Circulated to : All Departments	

Sub: Anti Ragging Squad - Reg.

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The following will be the members of **Anti-Ragging Squad** and the squad will conduct surprise checks at the college premises to prevent ragging. If any incident of ragging is found, the squad should report it to the Principal for further action.

### **Anti Ragging Squad**

1.	Dr. M.Sheik Dawood, Professor/ECE	Convenor	
2.	. Mr. K.Sathish Kumar, AP/ CSE Member		
3.	Mr.B.Muthupandian, AP/ ECE	Member	
4.	Dr.S.Vijayarajan, Asso. Prof/EEE	Member	
5.	Mr.M.Krishnakumar,AP (SG)/Civil	Member	
6.	6. Mr.M.Arul Jayan,AP(SG)/Chemical Mem		
7.	Mr.R.Narayanasamy, Deputy Warden Member		

**PRINCIPAL** 

Copy to: Chairman

All HODs

Convenor & Committee Members

Date: 10.12.2021

### **Internal complaints cell**



#### SETHU INSTITUTE OF TECHNOLOGY

(An Autonomous Institution)



PRINCIPAL

(Approved by AICTE, New Delhi and affiliated to Anna University Chennai)

Proc.No. 74/ SIT / Administration / 2021-22

# INTERNAL COMPLAINTS COMMITTEE (Sexual Harassment Committee)

The following Internal Complaints Committee shall examine all matters relating to women in the workplace/classroom and will make suggestions and proposals to the institute administration regarding such matters.

S.No	Name of the Faculty	Designation
1.	Dr.B.Jeyaprabha Professor & Head / Civil	Presiding Officer
2.	Dr.M.Parvathy Professor /CSE	Member (Faculty)
3.	Ms.P.Meenalochini, Asst.Prof./ EEE	Member (Faculty)
4.	Dr.L.Jeyalakshmi, AP (SG) HoD/Chemistry	Member (Faculty)
5.	Dr. M.Poomani @ Punitha Assistant Professor (SG) / CSE	Member (Faculty)
6.	Ms.P.Deepa Assistant Professor (SG) / ECE	Member (Faculty)
7.	Dr.S.Meenakumari Managing Trustee Thainadu Rural Development	Member (NGO)
8.	Ms.J.Anandha Valli, Eminent Lawyer, Madurai Bench of Madras High Court	Member
9.	Ms.Sivasankari Lawyer, Madurai Bench of Madras High Court	Member

The committee will admit complaints from:

- Female employees on harassment and discrimination in the workplace.
- Female students on harassment and discrimination in the classroom and in relation to academic activities by faculty and staff.

The Committee will institute Enquiry Committee as it deems fit to examine particular complaints. The Committee will make recommendations on actions to be taken on specific complaints. The Committee will report to the Principal.

CC to : Chairman / CEO/ JCEO All HoDs

### b) COUNSELING

Sethu Institute of Technology has an effective and efficient **Women Empowerment** Cell since 2005, through which the social upliftment and empowerment of girl students and women faculty are confirmed. The cell also took initiatives to counsel and motivate girl students by arranging various Self-defense programs and guest lectures on health, legal, safety and security. The cell also focuses the physical and mental rejuvenation of the women faculty through Stress management workshops and Field Trips.

### Women Empowerment Cell



#### SETHU INSTITUTE OF TECHNOLOGY



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Pulloor, Kariapatti – 626 115

Estd.1995

#### Proc.No.61/SIT /Administration/2021-22

Date: 22.10.2021

The **Women Empowerment Cell (WEC)** has been reconstituted with the following members for the academic year **2021-22**. The members can join all the activities organized by Women Empowerment Cell.

#### Conveners:

Dr.D.Rojaramani, Assoc.Prof./IT Dr.J.Jeyashanthi, Assoc.Prof./EEE

DEPT	FACULTY IN CHARGES	STUDENT IN CHARGES	
CSE	Ms.K.Priyadharshini Ms.S. Priyadharshini	Thanga Thamarai V S -20CS200 Thamarai Selvi M – 19CS085 Raja Gopika Sri M – 18CS031	
ECE	Ms.M.Pandimadevi Ms. G.Ramu Priya	Kasthuri M – 20EC130 Anis Fathima U – 19EC075 UlageshinI S – 18EC040	
EEE	Ms.C.Sonia Mrs.P.Meenalochini	K.Gayathri – 18EE121 Kayalvizhi C – 19EE117 Legasri S – 20EE069	
IT	Ms.G.Rajalakshmi Ms.P.Pabitha Muthu	Ishika Sachdeva M – 20IT021 Prema A -19IT018 Keerthana P – 18IT049	
CIVIL	Ms. G.Vigneswari	Jasra N - 20CE032 Deiva Malathy K -19CE058 Susmitha P K - 18CE091	
BME	Ms.Jansi Rani	M.Sruthi – 18BM038 M.Kaviya – 19BM087 K.Anudharani – 20BM061	
CSBS	Ms.PL. Prabha	M.Keerthana - 20CB004	
BT	Dr.Theresa Veeranan	K.Preethiga – 20BT003	
Chemical	Ms.K.Sithika Banu	Keerthana A - 20CH011 Nivetha B - 19CH022 Subashini M - 18CH031	
Agri	Ms.V.Saranya	Abinayashree A - 20AE053 nya Shinthiya Raghil G - 18AE025 Vaijeyanthi M - 19AE076	
S&H	Dr.L.Jeyalakshmi, HoD/Chemistry Ms.B.Kavitha/Maths		
General	Ms.Vennila – Lab Assistant/ECE Ms.Vimala – Assistant Librarian		

PRINCIPAL

Copy to: Chairman/CEO/JCEO All HoDs/ File

### Girl's redressal cell

A girl's redressal cell is functioning meticulously to focus the problems of girl students and women faculty members inside the campus and in the hostel. The committee meets every month to discuss the welfare schemes to be implemented for girl students and also provides counseling assistance to female students. The committee stands for the grievances of girl students and faculty.



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(Tier - I)

Estd.1995

Pulloor, Kariapatti - 626 115

Proc.No.123/SIT /Administration/2022-23

As per our Chairman's direction, the following Grievance Redressal Committee for Girls Hostel has been constituted to look after the grievances of the Girls hostel. The committee shall monitor the quality of hostel mess and maintain a register to ensure the quality of food items served in the hostel mess. The committee should also obtain feedback from the hostel students and take necessary steps to redress grievance of the students.

Dr.A.Merline, Prof.& Dean (P&D) / ECE - Convener
Dr.S.Devikala, Prof.& Dean (Academics)/EEE - Member
Dr.Dr.G.Soundaradevi, Professor/EEE - Member
Ms.P.Deepa, Asst.Prof./ECE - Member

The Committee shall include two student members for each year to obtain feedback of the Girls hostel.

**PRINCIPAL** 

Date: 25.07.2022

Copy to: Chairman/CEO/JCEO All HoDs

### c) COMMON ROOM

A TV hall, Prayer Hall, a mess, browsing hall, a store and a Gymnasium are available in the hostels as a commonplace for gathering. Separate Canteens, Lunch hall, and ladies Restroom are available inside the campus to facilitate the girl students and women faculty.

The girl's rest room is made available for girl students to take rest and other personal and medical needs. Girls washroom is provided with washrooms, dressing mirrors, newspapers. availability of sanitary pads. Separate provision was arranged in the canteen, food counters, juice shop, mini canteen and store for girls.

### **GIRLS' HOSTEL**

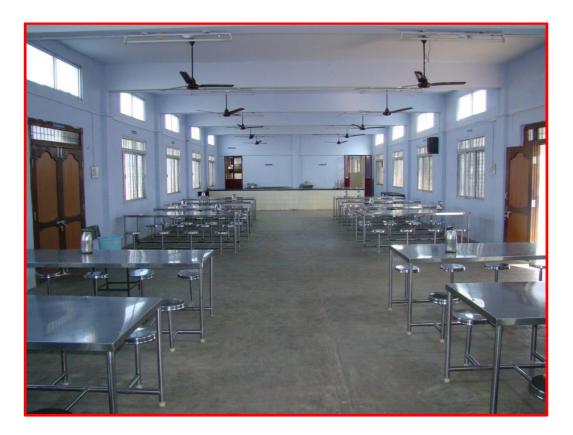




Girls Hostel Dining Entrance

Girls Hostel Room

The hall of residence for women is very spacious with 72 furnished rooms accommodating 240 students. A warden is taking charge of all the issues inside the premises. There is also a prayer hall, a browsing center, a net room and a store. There is an independent mess for girls. All the measures of cleanliness are taken.



Girls Hostel Dining Area

The girls are provided with healthy food, breakfast and tea. The Hall of Residence is provided with built-in wardrobes, cupboards, cots, tables and chairs including hot water facility. Round the clock phone facility is available and also to continuously monitor, the hostel campus securities will be on their duty 24×7. The wi-fi connectivity enables the inmates to update their knowledge then and there. Study hours are planned to see that the students fare well in the examinations. Special coaching classes are conducted for slow learners of hostels after regular class hours. The dining halls are always maintained spic and span and hygienic food is provided for the inmates. Many more facilities are available such as prayer hall, TV hall, gym hall, browsing center, net room, and store. Carom board and other indoor games relax the inmates during their leisure time. There is also a STD booth inside the hostel premises.

In addition that NRI Girls hostel specially provided to the girls students from the year of 2019-20. For NRI (Non residence Indians), special beds with wooden cot with size of 4x6.5. The room size of 16 x12 available with 8 numbers of rooms around the girls hostel placed in ground floor with AC facilities.

### **CANTEEN**

In canteen, a separate section is kept for girls 'convenience. They have a space to enjoy their food and canteen food. For Girls students specially provided mini canteen, food counter with different varieties, juice shop.



Separate Girls Canteen Area



Separate Girls Canteen Area

### Mini Canteen



Separate Path Way for Girls in Mini Canteen

In mini canteen, separate section was allotted to the girls students with partition provision. All snacks items, stationery items are available.

### **Stationary Store**



Separate Path Way for Girls in Stores

In store, separate section was allotted to the girls students with partition provision. All snacks items, stationery items are available.

## d) DAY CARE CENTER FOR KIDS

The institution supports the lady faculty members by providing the daycare facility inside the ladies hostel to take care of their little kids. The daycare center is equipped with a variety of playful toys and a first aid kit for the emergency. Separate daycare in charge was appointed to take care of the kids and engage them during the working hours of the lady faculty members.



Daycare for Kids

### e) Other Relevant information

• To understand the basic concepts relating to gender and to provide logical understanding of gender roles, *Gender Equality course* was introduced in *Regulation 2019*.

19UGM431 GENDER EQUALITY 1 0 0 P.

#### COURSE OBJECTIVES:

 To introduce basic concepts relating to gender and to provide logical understanding of gender roles.

#### UNIT I GENDER SENSITIZATION

5

Definition of gender, Perspectives-Gender sensitive approach- Gender and sex- Social construction of gender and gender roles- Socialization- institutions of socialization- changing content and context of gender-need for re-socialization. Gender Stereotyping and Gender Discrimination.

#### UNIT II GENDER EQUALITY AND CONSTITUTION

5

Indian constitution related to equality - Fundamental rights - Directive principles of state policy - right to equality - rights against exploitation - cultural and educational rights - the right to constitutional remedy - University Declaration of Human Rights - Enforcement of Human Rights for Women and Children - Role of Cells and Counselling Centres - Internal Complaints Committee - Legal AID cells, Help line, State and National level Commission.

#### UNIT III GENDER ROLES & EQUALITY

5

Gender & Morality-Structural and functionalist views of Gender- Gender in the Classroom-Beyond access for girls and boys-Gender equality in schools-Gender equality and adult basic education-Developing capacity to achieve gender equality in education-Individuality and removal of gender stereotypes- Respect for each other's-Promote equal Opportunity.

#### Total: 15 Periods

#### **REFERENCE BOOKS:**

- Sheila Aikman and Elaine Unterhalter, "Practising Gender Equality in Education", Oxfam GB, 2007.
- 2. Pasadena and Hackensack, "Gender roles and Equality", Salem Press, 2011.

#### COURSE OUTCOMES:

After the successful completion of this course, the student will be able to

- Describe the social construction of gender and sexuality and their influence in social context. [Understand]
- Analyze how the concepts of gender equality are created, maintained, and/or challenged. [Analyze]
- Apply concepts of gender roles and equality in classroom, school, disciplinary or interdisciplinary creative, scholarly, and/or activist project. [Apply]

The institution always provides equal opportunity for girls in participating in extracurricular and co-curricular activities inside and outside the campus. The club organizes many events that bring out the hidden talents of the girl's students and the faculty members. Our girl students are members of various clubs like ECO, EDC, YRC, RRC, NSS, etc., to showcase their social responsibility and initiatives towards entrepreneurship.

2021 - 2022

S.No	Date	Name of the Event	Events Organized
1	01.11.2021	Awareness talk on &" Menstrual Hygiene and Health"	Women Empowerment Cell
2	31.12.2021	Cleaning Camp and Awareness on "Environmental Safety and Sanitation & Hygiene for Women"	Women Empowerment Cell
3	16.03.2021, 17.03.2021 & 19.03.2021	Women's Day Celebration – 2022	Women Empowerment Cell









Awareness on "Menstrual Hygiene and Health" on 01.11.2021 (Monday)







'Environmental Safety and Sanitation & Hygiene for Women' on 30.12.2021, (Thursday)



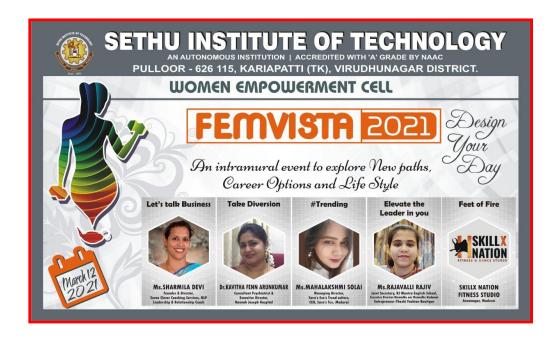




Glimpses of Women's Day Celebration, 2022

2020 - 2021

S.No	Date	Name of the Event	<b>Events Organized</b>
1	12.03.2021	FEMVISTA'2021	Women Empowerment Cell





FEMVISTA'2021 Chief Guests





FEMVISTA'2021 – Fitness program

### 2019-2020

S.No	Date	Name of the Event	Events Organized
1.	12.07.2019, 15.07.2019 to17.07.2019	Paper bag Workshop	ECO Club
2.	26.09.2019 to 10.10.2019	Seed ball workshop	ECO Club
3.	17.07.2019	Zee Thamizh-Nippon Paint Super Singer Audition	Fine Arts Club
4.	22.10.2019	One Day Program on "Women safety and security"	Women Empowerment Cell
5.	17.10. 2019	One Day Program on "Self-defense training program"	Women Empowerment Cell
6.	16.09.2019 17.09.2019 31.09.2019 (3 Batches)	One Day Workshop on "JAAL Painting and Coffee Painting of Canvas Board"	Women Empowerment Cell
7.	10.09.2019	Guest Lecture on "Role of traditional food in health".	Women Empowerment Cell
8.	04.10.2019	Guest Lecture on "Youth of Today- Challenges and Opportunities"	Yi Yuva Club
9.	13.08.2019 14.08.2019	Village and House hold Surveys camp in Thonugal and Kalkurichi	Initiatives Club



Paper bag Workshop – 12.07.2019



Seed ball workshop-26.09.2021



ZEE Thamizh-Nippon Paint Super Singer AuditionParticipants with Judges



One Day Program on "Women safety and security"





One Day Program on "Self-defense training program"



One Day Workshop on "JAAL Painting and Coffee Painting of Canvas Board"



Guest Lecture on "Youth of Today- Challenges and Opportunities" – 04.10.2019



Village and House hold Surveys camp - 13.08.2019 & 14.05.2019

# 2018-2019

S.No	Date	Name of the Event	Events Organized
1.	17.10.2018	Workshop on "Building Yourself as a Brand"	Women Empowerment Cell
2.	15.10.2018 & 16.10.2018	Dear Final year Event Events: 1) Your point of View(PPT) 2) Word fight(JAM) 3) Share your thoughts (Debate) 4) Oh My God(Skit) 5) SACARSAM(MEME) 6) Fun Events	Women Empowerment Cell
3.	31.01.2019	Self Defense Training Program	Women Empowerment Cell
4.	23.01.2019	Entrepreneurship Development Program for Women	Women Empowerment Cell & Entrepreneurship Development Cell
5.	19.02.2019	Health Awareness and Physical Fitness Program	Youth Red Cross
6.	28.02.2019 to 02.03.2019	Women's Day Competitions	Women Empowerment Cell





Workshop on "Building Yourself as A Brand"





Dear Final year





Self Defense Training Program





Entrepreneurship Development Program For Women



Health Awareness & Physical Fitness Program





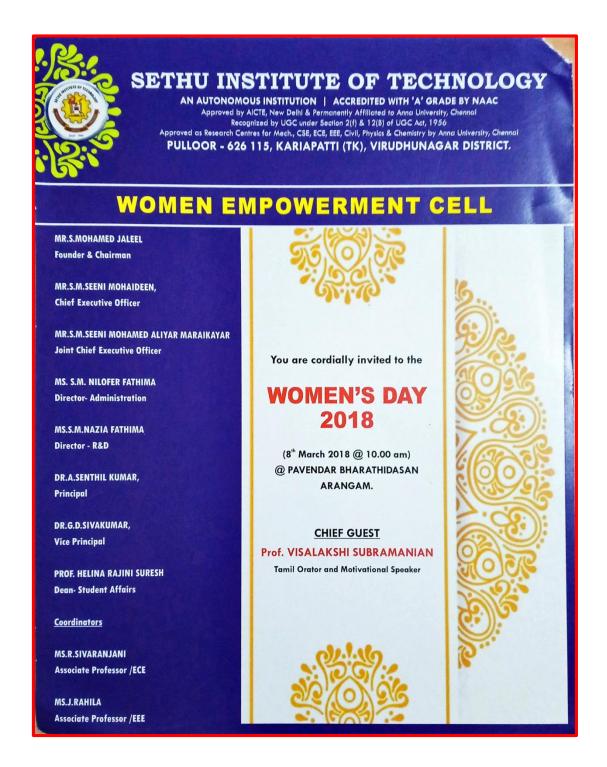
Women's Day Competitions 2019

### 2017-2018

S.No	Date	Name of the Event	Events Organized
1.	28.02.2018	National Science Day celebration- English Elocution- Topic: Role of women in science and technology	Women Empowerment Cell
2.	28.02.2018 to 02.03.2018 & 08.03.2018	Women's Day Competitions	Women Empowerment Cell
3.	08.10.2017	Star Champion (Inter Collegiate Competition) organized along with Smart magic	Women Empowerment Cell



National Science Day Celebration- English Elocution On 28.02.2018





Women's Day Celebrations - 8thMarch 2018